



Employment Opportunity Posting

Chairside Dental Assistant

We are an established one-doctor general family dentist office in south Lincoln looking for a part-time Dental Assistant. Both new graduates and experienced candidates are encouraged to apply.

As a General Dentistry practice, we have a varied workload in all aspects of dentistry, including Pediatrics, Implant Dentistry, Periodontics, Dental Sleep Medicine, and Prosthodontics, but the majority of our time is spent doing preventative and restorative dentistry.

Who We are Looking for:

- A great communicator that wants to provide extraordinary care to our patients.
- Someone who thrives in a dental office and is a team player.
- Eagerness to learn and work within our established systems.
- Reliable and dedicated to making a positive impact in Dentistry!
- Communicates well with all members of our caring and supportive team.

Key Responsibilities

- Assist dentist during dental procedures, including fabrication of temporary crowns.
- Take and process X-rays, as well as intraoral and extraoral photographs.
- Prepare and sterilize dental instruments and equipment.
- Take accurate impressions of patients' teeth for the creation of study models, custom trays, mouthguards, appliances and temporary crowns/bridges.
- Educate patients and provide post-op instructions for dental procedures.
- Adhere to infection control protocols and maintain a clean and organized work environment.
- Provide exceptional customer service and ensure patient comfort and satisfaction.
- Maintain accurate patient records, including treatment charts, progress notes, and digital imaging, while adhering to HIPAA regulations.

Qualifications:

- Graduate of Accredited Dental Assisting School
- Previous experience in a dental office, is a plus
- Dental Radiology Certified, State of Nebraska
- Coronal Polish Certified, State of Nebraska
- Ability to work effectively in a team environment
- A positive attitude and a strong commitment to patient care

Why Join Us?

Our practice is more than just a workplace; it's a community. We value our team members and provide a supportive, fun, and dynamic environment. We offer family-friendly work hours, competitive salaries, and excellent benefits packages.

Reporting Hours:

Mondays: 8:00am-4:30pm or 5:00pm**

Tuesdays: 8:00am-4:30pm or 5:00pm

Wednesdays: 8:00am – 4:00pm

Thursdays: 3-4 hours, exact times negotiated upon hire, likely hours include 11:00am-2:00pm

Average 20-26 hours weekly, (not a salaried position)

** Mondays have the opportunity for some half days, scheduled in advance, when Dr is at CE classes



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Benefits:

- Retirement Package, matching
- Bereavement leave
- Continuing education credits
- Paid time off
- Paid holidays
- Uniform allowance
- Bonus Benefit
- Free dental care for most procedures offered on-site for employee and immediate family (minus lab fees)

Work Location: In person

How to Apply:

- If you are ready to make a difference in our patients' lives and join a fantastic team, please email your resume to steckelbergdental@gmail.com

Steckelberg Dental participates in E-Verify